

1                                   **VIRGINIA TOBACCO INDEMNIFICATION**  
2                                   **AND COMMUNITY REVITALIZATION COMMISSION**

3                                   701 East Franklin Street, Suite 501  
4                                   Richmond, Virginia 23219

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8                                   **Executive Committee Meeting**

9                                   Wednesday, September 24, 2014

10                                   4:30 P.M.

11  
12                                   Holiday Inn Hotel & Suites

13                                   Bristol, Virginia

1 **APPEARANCES:**

2 The Honorable Terry G. Kilgore, Chairman

3 The Honorable Frank M. Ruff, Vice Chairman

4 The Honorable Kathy J. Byron

5 The Honorable Charles W. Carrico, Sr.

6 Ms. Mary Rae Carter, Special Advisor for Rural Partnership

7 The Honorable Daniel W. Marshall, III

8 Mr. Donald W. Merricks

9 Mr. Edward Owens

10 Dr. David S. Redwine, DVM

11 The Honorable Gary Walker

12 The Honorable Thomas C. Wright, Jr.

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1 **APPEARANCES (cont'd):**

2 COMMISSION STAFF:

3 Mr. Timothy S. Pfohl – Interim Executive Director & Grants  
4 Program Administration Director

5 Mr. Ned Stephenson – Deputy Executive Director

6 Ms. Stephanie S. Kim – Director of Finance

7 Ms. Sarah K. Capps - Grants Program Administrator,  
8 Southside Virginia

9 Ms. Sara G. Williams – Grants Program Administrator,  
10 Southwest Virginia

11 Mr. Benjamin Dawson – Assistant, Southside Virginia

12 Ms. Carolyn Bringman – Performance Data Analyst

13 Ms. Stacey Richardson – Executive Assistant

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15 COUNSEL FOR THE COMMISSION

16 Ms. Heather Lockerman, Esq.

17 Senior Assistant Attorney General

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1 DELEGATE KILGORE: All right, I'm  
2 going to call the Executive Committee meeting to order.  
3 Thank you all for coming. Tim, I'm going to ask you to call  
4 roll.

5 MR. PFOHL: Delegate Byron?

6 DELEGATE BYRON: Here.

7 MR. PFOHL: Senator Carrico?

8 SENATOR CARRICO: Here.

9 MR. PFOHL: Ms. Carter?

10 MS. CARTER: Here.

11 MR. PFOHL: Delegate Kilgore?

12 DELEGATE KILGORE: Here.

13 MR. PFOHL: Delegate Marshall?

14 DELEGATE MARSHALL: Here.

15 MR. PFOHL: Mr. Merricks?

16 MR. MERRICKS: Here.

17 MR. PFOHL: Mr. Owens?

18 MR. OWENS: Here.

19 MR. PFOHL: Dr. Redwine?

20 DR. REDWINE: Here.

21 MR. PFOHL: Senator Ruff?

22 SENATOR RUFF: Here.

23 MR. PFOHL: Mr. Walker?

24 MR. WALKER: Here.

25 MR. PFOHL: Delegate Wright?

1 DELEGATE WRIGHT: Here.

2 MR. PFOHL: You have a quorum, Mr.  
3 Chairman.

4 DELEGATE KILGORE: Do I have a  
5 motion we approve the 5/7/14 minutes?

6 DELEGATE BYRON: I was reading my  
7 comments in the minutes and my comment was incorrect,  
8 how do I make that, submit a correction?

9 DELEGATE KILGORE: That's a correct.  
10 You need to make a motion to amend the minutes to however  
11 you want them to read.

12 DELEGATE BYRON: The minutes are  
13 reflecting and I was referring, we were discussing workforce  
14 training and the minutes were reflecting that I suggested we  
15 might look at a different initiative that would be like a  
16 certification assistance program that would go directly to the  
17 student and somehow the minutes reflect broadband rather  
18 than a workforce initiative and I just wanted to make sure that  
19 was clear that what I was referring to was workforce training  
20 and not a broadband initiative.

21 DELEGATE KILGORE: You want the  
22 minutes to reflect you were referring to a workforce initiative  
23 instead of broadband?

24 DELEGATE BYRON: That's correct.

25 DELEGATE KILGORE: That's an

1 amendment to the 5/7/14 minutes.

2 DELEGATE BYRON: That's correct.

3 DELEGATE KILGORE: That's a  
4 substitute motion. Do we have a second?

5 MR. OWENS: Second.

6 DELEGATE KILGORE: A motion and a  
7 second. All those in favor of the amendment to the minutes of  
8 5/7/14 say aye. (Ayes.) Opposed? (No response.)

9 SENATOR RUFF: Mr. Chairman, I move  
10 that the amended minutes be approved.

11 DELEGATE KILGORE: Do I have a  
12 second? I have a motion and a second. All those in favor say  
13 aye. (Ayes.) Opposed? (No response.)

14 For the members of the Commission who  
15 aren't on this particular Committee if you want to sit up here  
16 that's fine. All right, we're going to talk about the budget  
17 transfer.

18 MS. KIM: We're recommending a budget  
19 transfer of \$1,355,000 from Special Projects to TROF as  
20 recommended by the Special Projects Committee to make an  
21 award subject to the TROF contract terms.

22 DELEGATE KILGORE: Is that an award  
23 already made by the Special Projects Committee?

24 MR. STEPHENSON: There were several  
25 Special Projects Committee awards that were made by the

1 Special Projects Committee for which the Committee wanted  
2 those awards to be issued under a TROF contract with claw  
3 back provisions. Special Projects is supplying the money to  
4 the TROF fund for that purpose.

5 DELEGATE KILGORE: That's your  
6 motion? All right.

7 DELEGATE MARSHALL: Yes.

8 DELEGATE KILGORE: Do I have a  
9 second?

10 MR. OWENS: Second.

11 DELEGATE KILGORE: Any more  
12 discussion on that motion? All those in favor say aye. (Ayes.)  
13 Opposed? (No response.)

14 MS. KIM: The other recommendation  
15 was to transfer \$67,092 from the Bedford County allocation  
16 under Southside Economic Development to Special Projects to  
17 add in the Special Projects award under grant 2933 to the  
18 Corporation for Jefferson's Poplar Forest.

19 MR. PFOHL: We need to touch base on  
20 that one just to clarify this. There was a request from Thomas  
21 Jefferson's Poplar Forest to the Special Projects Committee,  
22 Special Projects is recommending support of a portion of that  
23 request from Special Project funds. The balance of the request  
24 was being submitted to the Bedford allocation in the  
25 Southside Economic Development Committee and that will be

1 discussed tomorrow morning in the Southside Economic  
2 Development. The \$67,092 figure is the balance available in  
3 the Bedford allocation. We've had multiple conversations over  
4 the last few days and the bottom line is the Bedford County  
5 administrator is asking that the Southside Committee retain  
6 ten thousand of that in their allocation for future projects and  
7 that's something the Southside Committee will talk about  
8 tomorrow.

9 DELEGATE KILGORE: This transfer  
10 would be premature and we won't know what we're doing until  
11 tomorrow. We shouldn't be doing or taking this option right  
12 now until we find out what Southside or Special Projects is  
13 doing.

14 SENATOR RUFF: Mr. Chairman, is there  
15 any reason it needs to be transferred at all?

16 MS. KIM: If it's going to be combined  
17 with another TROF or another grant.

18 DELEGATE KILGORE: Special Projects  
19 awards a grant and in that grant they require that \$67,000  
20 that is allocated to Bedford County be included in that grant,  
21 is that correct?

22 MS. KIM: Yes.

23 DELEGATE KILGORE: So now Bedford is  
24 saying they want to make a presentation in the morning to  
25 Southside to try to retain \$10,000 of that. All I'm saying is

1 that we can't or shouldn't act until we get everything in line  
2 exactly what we want to do.

3 DELEGATE MARSHALL: Mr. Chairman,  
4 can we take up this motion in the full Committee?

5 DELEGATE KILGORE: Yes, we shouldn't  
6 get ahead of ourselves.

7 SENATOR RUFF: All we're asking or  
8 wanting to do now is transfer from Special Projects to  
9 Southside.

10 DELEGATE WRIGHT: Mr. Chairman,  
11 this matter is a little complicated and I think it's better  
12 handled in the Southside Economic Development Committee  
13 and I think you're right in your opinion. Frankly, there is  
14 some question in my mind whether it's mature or not. I think  
15 it's premature from the Southside Economic Development.  
16 Transfer to Special Projects to Southside, I think if we discuss  
17 it tomorrow with all the members present it would be better.

18 DELEGATE KILGORE: That's fine, let's  
19 wait until tomorrow in the full Commission and we can  
20 address that. Stephanie, do you have any more transfers?

21 MS. KIM: No.

22 MR. STEPHENSON: Stephanie, before  
23 you go, Mr. Chairman, I want to make the Executive  
24 Committee aware that the balance in the TROF fund is about  
25 \$6.4 million and in that thirty minutes, you're going to hear

1 about enough deals in the pipeline to wipe that out. We're  
2 three months into the fiscal year and if you recall we've been  
3 in this position before.

4 DELEGATE KILGORE: If you could  
5 explain to the new members and to the general public and  
6 counsel may not know what the TROF fund is.

7 MR. STEPHENSON: TROF is an acronym  
8 for Tobacco Region Opportunity Fund and it's a fund by which  
9 the Commission provides incentive money to private  
10 companies in exchange for a promise to hire people and invest  
11 in taxable assets under a contract subject to a claw back  
12 provision if they fail to conform. The demand upon this fund  
13 is never fully known, it's erratic and we don't know what's  
14 coming but the Commission has historically had a tendency to  
15 try to fund the TROF program to meet the demand that arises.  
16 Occasionally, during midyear we'll run short or run out of  
17 funds and that means that the program is closing and we  
18 cannot make those offers until the Commission meets and  
19 appropriates additional funds.

20 I'm alerting the Committee today that  
21 running out of money is imminent three months into the fiscal  
22 year. There are some unused monies resting in your general  
23 fund that have not been budgeted by the Commission. If it  
24 please the Committee, you could transfer those funds to the  
25 TROF program whether or not they actually get awarded this

1 afternoon as contemplated. Transferring the money is not the  
2 awarding of the money.

3 DELEGATE MARSHALL: The TROF  
4 program was started before I got here and it was for localities  
5 that didn't want to wait until the board met three or four times  
6 a year. TROF can react rather quickly to keep a project active.

7 MR. OWENS: The TROF is a deal closing  
8 money, used to close deals. Do we have any of that is ready to  
9 be deobligated for things that are not closed?

10 MR. STEPHENSON: The balance in the  
11 TROF fund is bouncing around all the time because certain  
12 deals you have approved never make it and when the clock is  
13 up, that money comes back in. Other than do make, do not  
14 perform and make refunds and that's when it comes back in.  
15 We are constantly making awards out of the fund so there's  
16 traffic in that balance almost every week.

17 MR. OWENS: Are there any now that are  
18 about to be deobligated?

19 MR. STEPHENSON: Yes, there are. I  
20 don't have an assessment of them but we issue the approvals  
21 and they're given ninety days to accept the offer or the offer is  
22 void. We don't void them on the 91<sup>st</sup> day. If the deal is still  
23 alive, we will drift a little bit but there's always a handful of  
24 deals out there that we don't know whether they're going to  
25 make it or not.

1 DELEGATE MARSHALL: Ned, do we  
2 have localities that will pay us back, is the check in the mail?

3 MR. STEPHENSON: There are some  
4 significant sums that are due to the Commission from deals  
5 that were approved and disbursed but did not perform and  
6 they have proven difficult to collect.

7 DELEGATE MARSHALL: The check is  
8 not in the mail.

9 MR. STEPHENSON: The check is not in  
10 the mail yet. Some of which, while we're at it, the repayment  
11 of those grants or the Commission has converted them to an  
12 installment payment plan over time so some of those are  
13 delayed in being returned to the Commission.

14 SENATOR RUFF: Mr. Chairman, you  
15 said a significant portion of that was going to be used, are we  
16 going to hear something about that today?

17 MR. STEPHENSON: The balance of \$6.4  
18 presently, we have \$6.3 million of requests that will be before  
19 you today, whether you approve them or not will determine if  
20 there's any money left. Actually, I just have been advised  
21 moments ago of yet another one that's going to appear this  
22 afternoon. I don't want you to run out of money and be  
23 surprised by that.

24 SENATOR RUFF: Mr. Chairman, after  
25 hearing that, I think the prudent thing to do is to take \$3

1 million from the general account and move it to TROF.

2 DELEGATE KILGORE: You'll see that  
3 figure on page 61. How much?

4 SENATOR RUFF: \$3 million moving it to  
5 the TROF fund.

6 DELEGATE MARSHALL: I'll second that.

7 DELEGATE KILGORE: Any discussion,  
8 any discussion on that transfer? Transfer \$3 million from the  
9 general account to the TROF account, say aye. (Ayes.)  
10 Opposed? (No response.) All right, Tim?

11 MR. PFOHL: Heather Lockerman,  
12 Division Chief with the Office of the Attorney General is with  
13 us today. Those of you who were at the Committee meeting on  
14 the twelfth where Elizabeth Myers was present and she'll be  
15 our primary contact for the Office of the Attorney General,  
16 which I noted in the email and couldn't be here this week.  
17 The Office of the Attorney General has assumed the primary  
18 responsibility for providing legal counsel to the Commission.  
19 The state Code that creates the Commission says that the  
20 Office of the Attorney General is our counsel. The firm of  
21 Christian Barton as you know has been providing our counsel  
22 through a contract through the OAG since January 2013.  
23 They are going to be transitioning out. We appreciate the  
24 work that Eric Ballou and Megan Gilliland on behalf of the  
25 Commission over the last eighteen or twenty months and look

1 forward to working with Heather and Liz for the next few  
2 years. I wanted to make sure that was on the record and look  
3 forward to that transition.

4 DELEGATE KILGORE: Do we have  
5 contact information for the Commissioners?

6 MS. LOCKERMAN: Absolutely. Just to  
7 let you know, we are transitioning the period where we have  
8 reappointed Christian Barton to work with us as we transition  
9 and I talked to Megan yesterday and I've gotten a couple of  
10 emails from Eric today. They're going to continue to work with  
11 us as we get acclimated to legal issues and legal issues that  
12 they have the insight on, which we may not. I don't want you  
13 all to think that we're just cutting it off. And certainly if you  
14 all have any questions either of a non-legal sort that could be  
15 answered now or general questions we'll try to answer those.  
16 Of course, you may call us at any time.

17 SENATOR RUFF: Mr. Chairman,  
18 following up on that introduction, Heather has roots by  
19 marriage in Brunswick County. Her husband is a native of  
20 Brunswick.

21 MS. LOCKERMAN: Liz Myers is from  
22 Martinsville.

23 DELEGATE KILGORE: Thank you.

24 MR. PFOHL: Our next agenda item Mr.  
25 Chairman, a very quick update on the Commission's strategic

1 plan. We have a very brief PowerPoint for you over here. The  
2 Commission bylaws call for the strategic plan to be updated  
3 bi-annually. The strategic plan that was created by the  
4 Commission in May of 2012 is due for an update.

5                   The JLARC report that was issued in  
6 mid-2011 recommended that the strategic planning process  
7 should solicit input from external stakeholders, planning  
8 district commissioners, regional economic development  
9 organizations, state agencies and so forth. You may recall last  
10 year the Commission funded a grant to the Virginia Rural  
11 Center, which is currently conducting focus groups across the  
12 Tobacco Region with the planning district commissions on  
13 behalf of the Commission with support from the Virginia  
14 Department of Housing and Community Development  
15 reflected by grant number 2790. I want to particularly thank  
16 Kristi Morton the executive director of the Center for Rural  
17 Virginia and Michelle Jones, who runs the office of  
18 Community Capacity Building and VHCD for leading these  
19 efforts.

20                   Next slide, Savannah, please. You can  
21 see the attendee categories covers all phases of the planning  
22 district commissions, local and regional economic  
23 development organizations, local government, higher  
24 education institutions, school superintendents, workforce  
25 investment boards and down through the list. There's very



1 Valley and they have anywhere from one to three Tobacco  
2 Regional localities that are planning districts so we are going  
3 to try to tailor some sort of a mechanism so that we can get to  
4 those localities that are otherwise members of planning  
5 districts primarily outside the Tobacco Region. Kristi and I  
6 are working on that and we will ultimately have a report that  
7 summarizes all of these meetings and will help inform the  
8 Commission and begin to update the process on its strategic  
9 plan. That's where we're at with that just so you know we  
10 haven't forgotten about it.

11 DELEGATE BYRON: Mr. Chairman, are  
12 each of those meetings, are there going to be minutes from  
13 those meetings? Is somebody taking minutes?

14 MR. PFOHL: Yes, very extensive note  
15 taking and reports for each of the meetings.

16 DELEGATE BYRON: We'll be able to  
17 review those?

18 MR. PFOHL: By planning district, yes.

19 DELEGATE BYRON: Will that be before  
20 the final meeting?

21 MR. PFOHL: You'll get a summary report  
22 that we could use in our strategic planning process and  
23 certainly some of the supporting information will be for each of  
24 the planning districts and they're putting that together for us.

25 DELEGATE BYRON: Will this be before

1 the January meeting?

2 MR. PFOHL: They intend to have the rest  
3 of the PDCs covered by December is what I am told.

4 DELEGATE KILGORE: When do we start  
5 our strategic planning meetings?

6 MR. PFOHL: I would suggest that the  
7 spring of 2015, strategic planning.

8 DELEGATE BYRON: Mr. Chairman, and  
9 I don't know if I need to remind anybody but next year is an  
10 election year and there will probably be a few members busy  
11 with other activities along with their normal activities so any  
12 information we can get prior to the session, I think would be  
13 helpful for us to digest, even if it's pieces of it that we can look  
14 at and start thinking about.

15 DELEGATE KILGORE: Perhaps also  
16 questions that were asked that we can go over.

17 MR. PFOHL: Yes, and everybody can be  
18 informed of what's going on. Any other comments?

19 MR. WALKER: Mr. Chairman, my  
20 question concerns the policy of how we evaluate capital  
21 investment from the grantees. It's my understanding when we  
22 make a grant and when the applicant says he's going to spend  
23 \$2 million and we make the grant to them and they actually  
24 spend the \$2 million but if the tax assessment doesn't come  
25 back in at \$2 million then they're subject to the claw back

1 portion of the agreement. From my perspective, it's hard to  
2 explain to a businessman from Indiana that we recruited to  
3 Southside Virginia that he spent the \$2 million but not get  
4 credit for that. Then the local IDA has to come up with the  
5 money.

6 DELEGATE KILGORE: Gary, I'll tell you  
7 that we've been down this road two or three times about what  
8 the local Commissioner of Revenue actually assesses the  
9 property at versus what the company actually shows invoices  
10 for and sometimes you get different results. That should be  
11 addressed.

12 MR. WALKER: We can change the policy  
13 if we decide to. When do we start that discussion I guess is  
14 what I'm asking.

15 DELEGATE KILGORE: When do we start  
16 it or how?

17 MR. OWENS: Shouldn't be penalized for  
18 the depreciation. If the tax assessment doesn't make the  
19 value of what you purchased or matches what the receipts say  
20 shouldn't be a penalty.

21 DELEGATE KILGORE: We should try to  
22 address it sometime between now and January and try to  
23 come up with a way to better track that. Work with Gary and  
24 Frank and try to figure out how to, some way to address that.

25 MR. STEPHENSON: We'll be happy to try

1 to do that.

2 DELEGATE KILGORE: You spoke to it  
3 before, I believe.

4 MR. STEPHENSON: Yes, I'm prepared to  
5 speak to it at length.

6 SENATOR RUFF: And Gary, the  
7 Commissioner of Revenue is not accepting the dollar amount  
8 they say they invested in the project you can tax up.

9 MR. WALKER: I mean they are  
10 constitutional officers and they are elected and they have their  
11 own authority and the board of supervisors or the IDA and the  
12 company involved that have control over, they may be correct  
13 and I'm not saying that but if the company spends the money  
14 and now you tell them they don't get credit for it.

15 DELEGATE KILGORE: We've seen the  
16 same thing in Southwest.

17 DELEGATE MARSHALL: Yes, the whole  
18 region.

19 DELEGATE KILGORE: Across the whole  
20 region.

21 DELEGATE MARSHALL: That puts the  
22 company in a real bind and they spent the money are they  
23 going to go into the Commissioner's office and raise my taxes.

24 DELEGATE KILGORE: I think it's  
25 something we do need to address.

1 MS. CARTER: Mr. Chairman, I know that  
2 we can obviously and whether you cure it through TROF but  
3 I'm curious how they, how do they propose to cure that?

4 MR. PFOHL: Taxable private capital  
5 investment, but I don't know what their methods of verifying  
6 that is.

7 DELEGATE KILGORE: I'm looking at the  
8 taxable –

9 MS. CARTER: Might want to look at that  
10 as well.

11 MR. STEPHENSON: Mr. Chairman, there  
12 are a multitude of issues under this topic and I'm happy to go  
13 into it and I won't do it now unless you ask me to. The  
14 underlying theory of using taxable assets is the idea that  
15 taxable assets of record in the Commissioner's office, the only  
16 assets that has done the county any good, if they spend \$2  
17 million on a machine from Germany to bring it to Halifax  
18 County and it goes on the books for a hundred grand the \$2  
19 million spent in Germany is of no value to Halifax County.  
20 The tax revenue is the return on investment for the booking  
21 dollar value out there and that's the theory we have gone on.  
22 We have had a number of situations that a capital investment  
23 represented to the Commission to earn the grant but they are  
24 not reported to the Commissioner of Revenue because they  
25 don't want to pay the property taxes on it. It happens all the

1 time. So after much ado and the third thing that we have is  
2 that money spent by a company as presented to us includes  
3 salaries, and soft costs, and everything in the world that they  
4 spent here, Germany and everywhere in between.

5                   It's very, very difficult to quantify how  
6 much was capital investment. We don't want that argument  
7 with the company. We want the Commissioner of Revenue  
8 who is the constitutionally appointed officer that had that  
9 argument to simply tell us what the number is and we'll rely  
10 on it and they do. And we have those arguments all the time  
11 about value pertaining to their own county but we don't want  
12 to be part of that argument. That's why we are where we are,  
13 they way we're doing it. We're certainly open to redefining  
14 capital investments if there can be a suggestion of a definition  
15 that works for the Commission and also for the business.

16                   DELEGATE KILGORE: Gary?

17                   MR. WALKER: I know it may be a  
18 complicated issue but we're not in the tax collecting business.  
19 We're in the job creation business and I think we need to  
20 keep our focus on job creation and I hope we will do so in the  
21 future.

22                   DELEGATE KILGORE: Well, Ned, I think  
23 we should try to come up with something and check with GOL  
24 first and try to come back with some strategy. Thank you.

25                   MR. PFOHL: I have two other

1 housekeeping issues if I could. In talking about the Office of  
2 the Attorney General, I neglected to mention that we will be in  
3 touch with new members about conducting conflict of interest  
4 and Freedom of Information Act training with all the new  
5 members including I believe members that were named in  
6 December as well as those that were named in July. The  
7 Office of the Attorney General will be providing the training.  
8 We'll poll you for dates when folks can get together for  
9 Freedom of Information Act training as well as conflict of  
10 interest issues and we'll be in touch with you on those issues.

11                   The last item, just as an informational  
12 update, our fiscal technician Patty Watson will be retiring from  
13 the Commission November 30<sup>th</sup>. Patty's been with the  
14 Commission for more than twelve years and been with the  
15 Commonwealth for nearly 25 years. We're in the process of  
16 advertising a position right now to replace her that would fill  
17 Patty's slot when she heads out the door to happy retirement  
18 the end of November. Stephanie, do you have any other  
19 comments on that?

20                   MS. KIM: You probably don't know her  
21 face but she's the one that checks all of your travel vouchers.

22                   MR. PFOHL: She's the one that calls you  
23 up if you don't sign your travel vouchers so God bless her.  
24 That's all I have.

25                   DELEGATE KILGORE: Any other

1 comments? Hearing none, do I have a motion that we  
2 adjourned. It's been moved. We're adjourned.

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PROCEEDINGS CONCLUDED.

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CERTIFICATE OF THE COURT REPORTER

I, Medford W. Howard, Registered Professional Reporter and Notary Public for the State of Virginia at large, do hereby certify that I was the court reporter who took down and transcribed the proceedings of the **Virginia Tobacco Indemnification and Community Revitalization Commission Executive Committee meeting when held on Wednesday, September 24, 2014 at 4:30 p.m. at the Holiday Inn Hotel & Suites, Bristol, Virginia.**

I further certify this is a true and accurate transcript, to the best of my ability to hear and understand the proceedings.

Given under my hand this 4<sup>th</sup> day of October, 2014.

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Medford W. Howard  
Registered Professional Reporter  
Notary Public for the State of Virginia at Large

My Commission Expires: October 31, 2014.

Notary Registration Number: 224566