

**VIRGINIA TOBACCO INDEMNIFICATION
AND COMMUNITY REVITALIZATION COMMISSION**

701 East Franklin Street, Suite 501
Richmond, Virginia 23219

Education Committee Meeting

Wednesday, September 25, 2013

2:00 p.m.

Holiday Inn Bristol Hotel & Conference Center
Bristol, Virginia

CRANE-SNEAD & ASSOCIATES, INC.
4914 Fitzhugh Avenue, Suite 203
Henrico, Virginia 23230
Tel. No. (804) 355-4335

1 **APPEARANCES:**

2 The Honorable Frank M. Ruff, Chairman

3 Ms. Gayle F. Barts

4 Mr. Burgess "Butch" H. Hamlett, III

5 Mr. Scott M. Harwood, Sr.

6 The Honorable Joseph P. Johnson, Jr.

7 The Honorable Donald Merricks

8 Mr. Kenneth O. Reynolds

9 The Honorable William M. Stanley, Jr.

10 Ms. Cindy M. Thomas

11 The Honorable Thomas C. Wright, Jr.

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13 COMMISSION STAFF:

14 Mr. Timothy S. Pfohl, Interim Executive Director and Grants
15 Program Administration Manager

16 Mr. Ned Stephenson, Deputy Executive Director

17 Ms. Stephanie S. Kim - Director of Finance

18 Ms. Sara G. Williams - Grants Program Administrator,
19 Southwest Virginia

20 Ms. Sarah K. Capps - Grants Program Administrator,
21 Southside Virginia

22 Ms. Carolyn Bringman - Performance Data Analyst

23 Ms. Stacey Richardson - Executive Assistant

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1 **APPEARANCES (Cont'd)**

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3 SENIOR ADVISOR:

4 Mr. Neal Noyes

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1 SENATOR RUFF: Good afternoon. I'll call the
2 meeting of the Education Committee to order and I'll ask Mr.
3 Pfohl to call the roll.

4 MR. PFOHL: Ms. Barts?

5 MS. BARTS: Here.

6 MR. PFOHL: Ms. DiYorio?

7 MS. DIYORIO: (No response.)

8 MR. PFOHL: Mr. Hamlett?

9 MR. HAMLETT: Here.

10 MR. PFOHL: Mr. Harwood?

11 MR. HARWOOD: Here.

12 MR. PFOHL: Delegate Johnson?

13 DELEGATE JOHNSON: Here.

14 MR. PFOHL: Delegate Merricks?

15 DELEGATE MERRICKS: Here.

16 MR. PFOHL: Mr. Reynolds?

17 MR. REYNOLDS: Here.

18 MR. PFOHL: Senator Ruff?

19 SENATOR RUFF: Here.

20 MR. PFOHL: Senator Stanley?

21 SENATOR STANLEY: (No response.)

22 MR. PFOHL: Ms. Thomas?

23 MS. THOMAS: Here.

24 MR. PFOHL: Mr. Walker?

25 MR. WALKER: (No response.)

1 MR. PFOHL: Delegate Wright?

2 DELEGATE WRIGHT: Present.

3 MR. PFOHL: Mr. Chairman, you have a quorum.

4 SENATOR RUFF: At this point we don't have the
5 Minutes from last week. I think we have one item that was
6 tabled from last week on September 17. Last Tuesday the
7 Education Committee met and considered the competitive
8 Education proposals.

9 One of the projects submitted to us was tabled, and
10 submitted by the Southwest Virginia Higher Education Center.

11 MR. PFOHL: The STEM-H Clinical Lab Sciences
12 project, Number 2710, originally submitted for 400,000, and
13 Staff received a revised budget. It's \$500,000.00 now. There
14 were some questions during the Staff review process about the
15 confirmation VCU made to offer this program and about an
16 equipment budget and other issues regarding matching funds.
17 The Higher Education Staff is providing all the information that
18 we requested, including a detailed equipment budget, and all
19 the equipment would be placed in the Higher Education Center
20 in Abingdon. All the funds requested from the Commission
21 would be spent in Abingdon, including the three years of a
22 full-time faculty member, including salary and benefits, the
23 program advertising and consumable supplies including
24 182,000 in new equipment for the Higher Ed Center lab.
25 Matching funds are mostly in-kind. We received a letter from

1 the Dean of the College in Health Sciences at VCU, and they
2 committed \$150,000.00. On equipment expenditures this is
3 the first time that the VCU clinical lab science department has
4 taken the program off campus. That equipment will allow
5 them to offer this program in the future at other sites in the
6 tobacco region and elsewhere in Virginia. We've had all of our
7 questions answered, and at this time all the required matching
8 funds appear to be committed. All issues we mentioned in our
9 initial Staff report have been addressed. The Staff
10 recommends an award of \$500,000.00 for Proposal 2710.

11 DELEGATE JOHNSON: Mr. Chairman, I move that
12 2710 be taken off the table and that the Committee approve the
13 Staff's recommendation. I so move.

14 SENATOR RUFF: It's been moved and we have a
15 second. Does anyone have any questions? Would you clarify
16 again what are the 400,000 and the 500,000 in the costs of the
17 equipment?

18 MR. PFOHL: The equipment is three years of faculty
19 and equipment based in Abingdon. Folks from the Higher Ed
20 Center Foundation are here to add some clarity to that if
21 needed.

22 DUFFY CARMACK: I'm Duffy Carmack from the
23 Higher Education Center. As a matter of clarification, when we
24 submitted the first proposal for 400,000 we were still waiting for
25 the equipment list that needed to be purchased to bring our lab

1 in Abingdon up-to-date. We received that list, and that's why
2 the bulk of the increase and the actual costs of the lab
3 equipment to bring it up so we can instruct the class from
4 Abingdon.

5 SENATOR RUFF: Thank you. Further questions
6 or discussion? All in favor say aye? (Ayes.) Opposed? (No
7 response.)

8 DELEGATE JOHNSON: Thank you, Mr. Chairman.

9 SENATOR RUFF: Is there anyone in the audience
10 who has any comments? This is the public comment period.
11 Well, if not, then I thank you all for attending, and the meeting
12 is adjourned.

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PROCEEDINGS CONCLUDED.

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CERTIFICATE OF THE COURT REPORTER

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I, Medford W. Howard, Registered Professional Reporter and Notary Public for the State of Virginia at large, do hereby certify that I was the court reporter who took down and transcribed the proceedings of the **Education Committee Meeting of the Virginia Tobacco Indemnification and Community Revitalization Commission when held on Wednesday, September 25, 2013 at 2:00 p.m. at the Holiday Inn Bristol Hotel & Conference Center, Bristol, Virginia.**

I further certify this is a true and accurate transcript to the best of my ability to hear and understand the proceedings.

Given under my hand this 8th day of October, 2013.

Medford W. Howard

Registered Professional Reporter

Notary Public for the State of Virginia at Large

My Commission Expires: October 31, 2014.

Notary Registration Number: 224566