



Special Projects

Instructions for Healthcare Outcomes

*Please review these instructions prior to entering information in the
Healthcare Outcomes section of the grant application.*



Unduplicated Number of Tobacco Region Residents Receiving Healthcare Services Annually

Definition



A cumulative, unduplicated count of tobacco region residents who received healthcare services at any time during the 12 month period between July 1 and June 30.

Reporting Period



The State Fiscal Year: measured on an annual basis, the reporting period is the 12 month period between July 1 and June 30.

Method of Data Collection



- In order to determine the unduplicated number of tobacco region residents who received healthcare services, count each tobacco region resident only once during the 12 month period between July 1 and June 30.
- A person is considered to be a tobacco region resident if he/she indicated his/her permanent address to be within the tobacco region at any point during the period in which he/she received healthcare services during the 12 month period between July 1 and June 30.

EXAMPLE: If a person receives healthcare services in August, December, and again in June, count that person only once. If that person indicates his/her permanent address is within the tobacco region in August, but in December indicated his/her permanent address is outside of the tobacco region, count that person as a tobacco region resident who received healthcare services.



Who to Include:

- Persons who **indicate** their permanent address is within the tobacco region at any point during the period in which they received healthcare services during the 12 month period between July 1 and June 30 including:
 - Persons participating in clinical trials for cancer research
 - Persons receiving healthcare services via telemedicine
 - Persons receiving healthcare services including dentist office visits, primary care physician office visits, specialist office visits, and hospital visits



Who to Exclude:

- Persons who **do not indicate** their permanent address is within the tobacco region at any point during the period in which they received healthcare services during the 12 month period between July 1 and June 30
- Persons participating in healthcare education and outreach programs



Example

How many tobacco region residents received healthcare services at XYZ Healthcare during the 12 month period between July 1 and June 30?

15 Patients received healthcare services at least once between July 1 and June 30:

- 10 indicated their permanent address was in the tobacco region at their first visit and never indicated a change in permanent address.
- 1 indicated his permanent address was in the tobacco region at his first visit and changed his permanent address to outside of the tobacco region at a subsequent visit
- 1 indicated her permanent address was outside of the tobacco region at her first visit and changed her permanent address to the tobacco region at a subsequent visit.
- 3 indicated their permanent address was outside of the tobacco region at their first visit and never indicated a change in permanent address.

ANSWER = 12. Here's how:

- Total Patients who indicated their permanent address was in the tobacco region at some point while receiving healthcare services: $10 + 1 + 1 = 12$



What goes in the Grant Application?

Healthcare Outcomes

Unduplicated number of tobacco region residents receiving healthcare services annually. For detailed instructions on how to fill out this section [Click Here](#).

<p>Current Baseline Enter the quantity (0 if new project)</p> <input type="text"/>	<p>Baseline Date Enter the year of the 12 month period ending 6/30/YYYY</p> <input type="text"/>
<p>Projected Increase if Project Funded Enter the quantity</p> <input type="text"/>	<p>Anticipated Date of Accomplishment Enter the year of the 12 month period ending 6/30/YYYY</p> <input type="text"/>

Performance Goal
The Performance Goal is self calculating and equals the Current Baseline plus the Projected Increase. Click the calculator to display the calculated goal.

0

Data Source(s)
Describe the data source(s) for all of the information entered above. Include the data source(s) and methodology used to determine the projected increase. Attach any supporting documentation on the last page.



Establish your Baseline:

- This will be the starting point to which your progress will be compared.
- Your data must be for a complete 12 month period between July 1 and June 30 and must have been collected within the past two years of the grant application.

EXAMPLE: if you are applying for funding in FY 13, your baseline unduplicated number of tobacco region residents receiving healthcare services must be for either 7/1/2009 - 6/30/2010, 7/1/2010 - 6/30/2011, or 7/1/2011 - 6/30/2012.

- If you are implementing a new program, your baseline will be zero (0) and the time period for your baseline is the most recent complete 12 month period between July 1 and June 30.

EXAMPLE: if you are applying for funding in FY 13 and your baseline is zero(0), the time period for your baseline is 7/1/2011 - 6/30/2012.

- Enter your baseline unduplicated number of tobacco region residents receiving healthcare services and the year of the end of the time period for your baseline.

EXAMPLE: if your baseline unduplicated number of tobacco region residents receiving healthcare services is 100 and the data was collected from 7/1/2010 - 6/30/2011, enter 100 in the box for the baseline and 2011 in the box for the baseline year.

Establish your Performance Goal:

- This will be the goal to which your progress will be compared.
- Your projected increase should be realistic and attainable. Examples of sources for these calculations include comparables, feasibility study, past performance, etc. You must describe the data source(s) and methodology used to calculate your projected increase.
- The time period selected for accomplishing the performance goal must be a complete 12 month period between July 1 and June 30. In addition it must be within three fiscal years of the fiscal year in which the project is anticipated to begin.

EXAMPLE: if your project start date is September 18, 2012, the time period for accomplishing your performance goal must be one of the following: 7/1/2012 - 6/30/2013, 7/1/2013 - 6/30/2014, 7/1/2014 - 6/30/2015, or 7/1/2015 - 6/30/2016.

- Enter your projected increase in unduplicated number of tobacco region residents receiving healthcare services and the year of the end of the time period in which you anticipate accomplishing this projected increase.

EXAMPLE: if your projected increase is 75 and the time period by which you will have this accomplished is 7/1/2014 - 6/30/2015, enter 75 in the box for the projected increase and 2015 in the box for the anticipated date of accomplishment.

- Click on the calculator under Performance Goal to calculate the performance goal for the project. The performance goal is equal to the current baseline plus the projected increase.

EXAMPLE: if your baseline is 100, your projected increase is 75 and the anticipated date of accomplishment is 2015, your performance goal is for 175 tobacco region residents to be receiving healthcare services annually by the 12 month period ending 6/30/2015.

Describe your Data Source(s):

- Describe the data source(s) for your baseline and performance goal in the Data Source(s) text box. Include the data source(s) and methodology used to determine the projected increase.